



# Sir Syed CASE Institute of Technology

Block A, Multi Garden, Sector B-17, Islamabad

Telephone: +92 51 520 3471

E-mail: [info@case.edu.pk](mailto:info@case.edu.pk) [www.case.edu.pk](http://www.case.edu.pk)

## Letter of Reference

### PART A. To be completed by the applicant.

Complete only the first part and give this form along with an envelope to a person acquainted with your education and abilities.

<b>Name:</b>	<b>Program</b>	<b>Department</b>
_____	<input type="checkbox"/> M.Sc.	<input type="checkbox"/> Computer Engineering
First                    Middle                    Last	<input type="checkbox"/> Ph.D.	<input type="checkbox"/> Engineering Management
<b>Applying for Semester:</b>	<input type="checkbox"/> Fall 20____	<input type="checkbox"/> Management
<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	

### Encircle one of the options given below.

I hereby *Waive/Do not Waive* my rights of access to the letter of recommendation prepared in response to this request

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART B. To be completed by the person writing the reference.** Please indicate below your assessment of the applicant's ability to carry on advanced study and research, teaching potential and capacity to pursue a successful career in his/her field. If the applicant has waived his rights of access to this letter confidentiality of this letter of reference is assured.

Rating Categories	Excellent	Very Good	Good	Average	Below Average	Unable To Judge
Academic Performance						
Motivation for Research						
Background Knowledge						
Intellectual Abilities						
Professionalism						
Communication Skills						
Team Work						
Maturity						
Behavior						

Among approximately (no.) \_\_\_\_\_ students/professionals, I have known in comparable fields, I would rank this student in the upper \_\_\_\_\_ percent.

The comparison group (e.g. graduating class in B.E. computer engineering) at your institution is:

### Additional Comments/Observations:

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Recommended Strongly       Recommended       Recommended with Reservations

Name: \_\_\_\_\_

Tel: \_\_\_\_\_

Designation: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Institution: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_