

## Instructions for the Issuance of Degree from UET, Taxila

The student who has completed degree requirements and wants to receive NOC letter from SS CASE IT for the issuance of degree from UET, Taxila (In case the degree has been prepared and signed by the concerned authorities) must bring the following:

### Student who wants to receive Degree

**a. by himself**

- 1 02 copies of CNIC (attested by a class-I gazetted officer)
- 2 Original CNIC
- 3 02 copies of UET Official Transcript (attested by a class-I gazetted officer)
- 4 02 copies of Provisional Certificate (attested by a class-I gazetted officer)
- 5 03 recent passport size photograph

**b. by Authorized Person**

- 1 Authority letter issued by the degree holder to authorized person on a Stamped Paper of worth Rs. 100/- issued in favor of degree holder and duly attested by the Notary Public/Oath Commissioner.
- 2 02 copies of CNIC of authorized person and 02 copies of CNIC of degree holder duly attested by a class-I gazetted officer
- 3 Original CNIC of authorized person
- 4 02 copies of UET Official Transcript (attested by a class-I gazetted officer)
- 5 02 copies of Provisional Certificate (attested by a class-I gazetted officer)
- 6 03 recent passport size photograph of Student.
- 7 03 recent passport size photograph of authorized person.

### **Specimen of Authority Letter**

<b><u>AUTHORITY LETTER</u></b>			
<p>I, Mr. xxxxxxxxxxxx S/O xxxxxxxxxxxx CNIC No. xxxxxxxxxxxxxxxxxxxxxx R/o xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx do hereby solemnly affirm and declare as under:</p>			
<ol style="list-style-type: none"><li>1. That I was a Student of Sir Syed CASE Institute of Technology (SS CASE IT) Islamabad, an affiliated institution of University of Engineering and Technology (UET)Taxila vide SS CASE IT Roll No. xxxxxx UET Registration No. xxxxxxxxx in xxxxxxxxxxxxxxxx discipline.</li><li>2. That I authorize Mr. xxxxxxx S/O xxxxxxxx CNIC No. xxxxxxxxxxxxxxxxxxxx to collect my NOC Letter from SS CASE IT and afterwards University Degree from UET, Taxila on my behalf.</li><li>3. That the contents of above affidavits are true and the best of my knowledge and belief and nothing has been concealed there in.</li></ol>			
Degree Holder _____			
Authorized Person	i. _____ (Signature)		
(Specimen Signatures)	ii. _____		
	iii. _____		
<table border="1" style="margin-left: auto; margin-right: auto;"><tr><td style="text-align: center;">Attested by</td></tr><tr><td style="text-align: center;">Notary Public/Oath Commissioner</td></tr></table>		Attested by	Notary Public/Oath Commissioner
Attested by			
Notary Public/Oath Commissioner			