

# STEP

## Skills and Training of English Language Proficiency

**Investment  
PKR 20,000**

### Module 1

Conceptual understanding of practical and relevant grammar rules using flow charts, tables, diagrams etc with extensive practice of the learnt rule confining writing only to the application of that specific rule.  
Cross match techniques to develop sentences and paragraphs accurately in any kind of writing.  
Phonetic symbols to improve pronunciation.

### Module 2

Creative writing skills.  
Analytical writing skills. (GRE)  
Argumentative writing skills. (GRE)  
Essay writing ( descriptive and informative)  
Précis writing skills.  
Writing skills and strategies for any English Proficiency tests like IELTS and TOEFL.  
Understanding writing errors and mistakes (structural, lexical and contextual).

### Module 3

Understanding and extracting thematic information from a large comprehension.  
Techniques for making title, heading to make reading easy and quick particularly in English language tests where a very short time is available.  
Strategies and techniques to improve reading skills for IELTS.  
Some more strategies and techniques to improve reading skills for TOEFL.

### Module 4

Effective public speaking skills  
Interview skills, understanding question and answering in the same context.  
Strategies to take speaking test of IELTS  
Strategies to speak in independent and integrated tasks of TOEFL.  
Business Communication and presentation skills  
Speaking effectively, accurately and eloquently at public meetings and group discussions.

### Module 5

Understanding and differentiating UK/US accents.  
Listening strategies and techniques for taking IELTS effectively.  
Strategies of Note taking practice and then answering questions in TOEFL.  
Listening problems, solutions to understanding conversation, monologue and public lectures.  
Techniques to answer question immediately when simultaneous listening is going on in IELTS, and TOEIC.



**CASE PDC**  
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Group**



### Course Objective

At the end of the course learners are expected to be able to:  
Frame grammatically correct sentences  
Think in English and communicate in English easily and comprehensively.  
Fluently speak English in any situation with confidence.  
Participate at higher level in group discussions, meeting and presentations confidently.  
Present themselves more confidently in personal interviews.  
Present their thoughts in written and spoken form easily, accurately and eloquently.  
Pronounce words accurately without spellings mistakes in writing.  
Take any type of English Language proficiency test like IELTS, TOEFL, TOEIC .  
Take any type of test where English is the part of that test like GRE, NTS, SAT, etc.

Mr. Mazhar Ellahi is a recognized English Language Trainer. He holds Master Degree in English (Literature). He has attended British Council workshops on IELTS and shared his own unique techniques. He introduced short and easy techniques to enable students learn English language easily and comprehensively within a short time. His English Language techniques include conceptual study using flow charts, graph, table, situation base and cross-matched techniques. He has conducted several seminars and workshops on IELTS, TOEFL and English language Proficiency. He has given trainings in English Communication and English Language tests like IELTS, TOEFL, GRE and TOEIC to Professionals.

### CASE-PDC

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**40 CONTACT HOURS IN ONE MONTH PERIOD**