



Sir Syed CASE Institute of Technology (SS CASE IT)

Street 33, Sector A, Multi Garden, Sector B 17, Islamabad

Tel: 051 5203471, Fax: 8314660, www.sscit.edu.pk

Fee Installment Form

Instructions:

- a. Installment facility is available on **First Come First Serve** basis and **STRICTLY** limited/available till the first deadline of semester registration.
- b. Installment **MUST** be paid on or before the due date. Failure to do so will lead to the Cancellation of all installments or Cancellation of Registration/Admission. *(Institute has the right not to provide installment facility to such students in future semesters)*
- c. Students with previous outstanding dues **MUST** deposit all previous amount at the time of registration.
- d. Post Graduate must deposit postdated cheques with this form.
- e. Penalty of Rs. 1,000/- will be charged to postgraduate students in case of bounced cheque. Moreover, it is the responsibility of the student to ensure that sufficient funds are available in the bank account for which the postdated crossed cheque has been submitted **SS CASE IT would not be issuing any reminders.**

Roll No: _____

Program

Department

Name: _____
First Middle Last

BS.

Electrical Engineering

MS

Computer Sciences

PhD

Management Sciences

Semester: Spring Summer Fall Year _____

Total Fee Payable _____ Fee to be paid at the time of Registration _____
(70% of total fee is mandatory)

Last Scholarship / Financial Aid Obtained:

Amount: _____ Agency: CASE Other _____

Installment Plan (Rs. 1200/-one time installment fee will be added)

Undergraduate			Postgraduate		
Installment No	Due Date (MM/DD/YYYY)	Amount	Due Date (MM/DD/YYYY)	Cheque No	Amount
1					
2					
3					
Total Amount			Total Amount		

I fully understand that if this Cheque is bounced back/dishonored then, I will be held responsible. In such a case, Institute has the right to take any action against me.

Student's Signature: _____

Date: _____

For Office Use Only

Installment Granted Not Granted Recommended to (If initial amount is less than 50%)

Registrar CASE _____

Manager S. A. _____

Dean Academics _____

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Installment Fee Form (Student Receipt)

Name: _____

Roll No _____

(1) Due Date-----Amount (2) Due Date-----Amount-----

(3) Due Date-----Amount -----, Signature S. A Deptt-----