



Center For Advanced Studies in Engineering

Sir Syed Memorial Building, 19 Ataturk Avenue, G-5/1, Islamabad

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Email: info@case.edu.pk Web: www.case.edu.pk

Semester Leave Application

Instructions: If you have not registered yourself for the current semester, you must apply for semester leave before the registration deadline to avoid being dismissed. If dismissed, you have to pay fee of Rs. 6,000 before you can apply for admission in CASE again as a degree student. Please consult semester academic calendar for important deadlines. Each student can apply for total of three semester leaves during the degree with a maximum of two consecutive semester leaves.

CASE Roll No: _____

Name: _____

First Middle Last

Semester: Spring Summer Fall 20__

Program

M.Sc.

Ph.D.

Department

Computer Engineering

Engineering Management

Previously leave taken in the semesters:

Give reasons for taking this semester leave:

PLEASE READ THE FOLLOWING AND SIGN:

I understand that final approval of leave is subject to the approval of Department Chair.

Student's Signature: _____

Date: _____

For Office Use Only

Received by: _____

Date: _____

Pervious Semester Leave(s) (if any): _____

Approved

Not Approved

Dept. Chair's Signature: _____

Date: _____

D.B. _____

Date: _____

Semester Leave Application

Student's Name: _____

CASE Roll No: _____

Received by: _____

Date: _____